



The State of New Hampshire  
**DEPARTMENT OF ENVIRONMENTAL SERVICES**



**Clark B. Freise, Assistant Commissioner**

June 15, 2017

**Subject: Composting Stakeholder Work Group**

Dear Work Group Volunteer:

Thank you for your interest in serving on a stakeholder work group to help the NH Department of Environmental Services (NHDES) identify and address concerns about composting practices and regulations in New Hampshire. This is a collaborative effort with the Northeast Resource Recovery Association (NRRRA). We appreciate your willingness to help.

**First Meeting**

Our first meeting is scheduled as follows.

Wednesday, August 2, 2017  
9:00 AM to NOON  
NHDES Office Building, 29 Hazen Drive, Concord, NH  
[\[Directions - NH Department of Environmental Services\]](#)

The meeting agenda is printed on the back side of this letter. ***Please review the agenda in advance of the meeting. Several of the topics require preparation on your part.***

**Future Meetings**

Additional meetings are currently planned on the dates listed below, also at 9 AM – noon at the NHDES office building in Concord. Please save these dates on your calendars, with the understanding that meetings may change if different needs develop.

Wednesday, August 30, 2017  
Wednesday, September 27, 2017  
Wednesday, October 25, 2017

**RSVP**

***Please confirm your intentions to attend the initial meeting, by calling or emailing me by Wednesday, July 12<sup>th</sup>.*** Thank you in advance for your assistance. We look forward to working with you.

Sincerely,

Pamela Hoyt-Denison, P.E.  
Administrator, Waste Programs  
Waste Management Division  
(603) 271-2945  
[Pamela.hoyt-denison@des.nh.gov](mailto:Pamela.hoyt-denison@des.nh.gov)

cc: Mike Durfor, NRRRA

**Agenda**

[www.des.nh.gov](http://www.des.nh.gov)

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**Composting Stakeholder Work Group**  
**August 2, 2017**  
**9:00 AM to NOON**  
**NHDES Office Building, 29 Hazen Drive, Concord, NH**

**Introductions**

Please be prepared to introduce yourself and say a few words about your interest in this work effort, including who or what part of the composting industry you represent.

**Overview of Small NH Food Waste Compost Operations**

To get us primed, we have made arrangements with three small food waste composting facilities in NH to provide a brief overview of their facility operations.

**Best Management Practices (BMPs) Discussion**

One of our initial objectives is to identify BMPs for small scale food waste composting operations to be “test driven” at a few transfer stations or other facilities during a pilot demonstration project to be coordinated through NRRRA. The “test drive” is intended to provide helpful information in support of establishing successful small food waste composting facilities in NH and possible changes to the NH Solid Waste Rules for that same purpose. To assist, please review the BMPs at:

[http://www.wastexchange.org/upload\\_publications/FoodYardWasteComposting.pdf](http://www.wastexchange.org/upload_publications/FoodYardWasteComposting.pdf) and also bring, or send to me ahead of time, other BMPs that you believe might serve, in whole or in part, as a good model for the test drive.

**Pilot Project Discussion**

We will briefly discuss options for locating the pilot demonstrations and how to best structure those demonstrations to provide useful information.

**Next Steps**

We will discuss and formulate a plan for addressing the work ahead and structuring future meetings to keep us moving in a forward direction, perhaps by working in sub-groups on multiple parallel tracks. Our challenge is to consider a broad range of issues involving the full life cycle of composting organics, at both small and large scale operations. Some of the issues include:

1. Feedstock availability, sources, composition and quality;
2. Feedstock collection and transportation;
3. Facility siting and design considerations;
4. Facility operating practices;
5. Finished product standards, uses and markets; and
6. Training, education, and outreach needs and resources.

Please come prepared to share your ideas and suggestions for breaking this large undertaking into manageable pieces.